**FACTOM**

**COMMUNITY**

**MEETING MINUTES**

**Factom Guides**

**Meeting #19-**15

**201**9**-**04-08

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| **Date and time of meeting** | 2019-04-08, 20:00 UTC |
| **Date minutes drafted** | 2019-04-08 |
| **Date minutes approved** | 2019-04-15 |
| **Organization/Team** | Factom Guides |
| **Attendees** | Factom Inc (Brian Deery), Centis BV (Niels), The 42nd Factoid AS (Tor), DBGrow Inc (Nic), Trigger LLC (Nolan) |
| **Members not in attendance** |  |
| **Other attendees** |  |
| **Meeting Leader** | DBGrow Inc (Nic) |
| **Meeting Secretary** | The 42nd Factoid AS (Tor) |

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| **Subject 0** | * **Roll Call** * Approval of minutes from previous meeting on 2019-04-01 |
| **Discussion** |  |
| **Conclusion** | All guides present. Meeting minutes approved. |
| **Follow up** | Tor will upload to governance drive. |

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| **Subject 1** | Announcements/Reminders/Process timeline |
| **Discussion** | * Current topics: * Recurring grant document (doc 107) under ratification discussion   + <https://factomize.com/forums/threads/doc-107-factom-grant-process.1806/> * Doc 001 v1.5 ratification under discussion   + <https://factomize.com/forums/threads/doc-001-factom-governance-document-suggested-changes-for-v-1-5.1825/> * [Process discussion / document ratification timeline:](https://docs.google.com/spreadsheets/d/15QMJrxErMetSgpzwQUKQ_OjmccqfTNvuImdOLjruvlc/edit?usp=sharing)   + Tor to lead process for formalizing committees. |
| **Conclusion** |  |
| **Follow up** |  |

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| Subject 2 | Factomd-update - Brian |
| Discussion | Brian: Things are going very well. Latest version of factomd released. Pounded very hard on the testnet and seemed to have passed at this point. Very close to recommending the update to the ANOs to install the 6.2.2 release. Still a little bit hesitant waiting on the reboot infrastructure to be tested and formalized a bit. It tends to be a little bit of risk around updates and having a way to restart the network will be important. Stay tuned for that. Plan for an announcement this week on that. There are no activation heights or critical elements in this release so there is no hardcoded deadline on this. Includes security fixes and general performance improvements, so an upgrade would be well worth it.  Got a lot of community updates as well which will come out with the new parchment release. Will be merged and tested this week.  Next release will be Xuan. Thank you to Luap for that name. Currently a placeholder.  Pleased with the progress. The blocker bug that was FD-911 has been discovered (root cause). I’ll post more on that. Things are looking good.  Nic: Does anyone have any questions to factomd or related to what he spoke of? |
| Conclusion |  |
| Follow up |  |

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| Subject 3 | ANO Round announcement has gone out (Niels) |
| Discussion | Nic: ANO round announcement has gone out. At the very bottom of that announcement I want to bring our attention to one item, and that is that “end of scoring” was not explicitly stated in the ratified process document. In the bottom of the announcement Niels wrote that we will stipulate a time for end of scoring. Niels can you define what time it was?  Niels: I’m not 100% sure what you mean. The thing is that in the timeline there was a little bit of an omission, basically it went from people giving the votes to us posting the results directly. And we need to tally up the votes etc. It is a bit stressful time for the guides, as we need to verify the results amongst the guides etc… So the time of the announcement will be a bit late, as the guides will have to spend that time tallying up the votes. |
| Conclusion |  |
| Follow up |  |

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| Subject 4 | Emergency System Alert Plan (Nic/Nolan) |
| Discussion | Nic: I need to give a shoutout to Sam Vanderwaal as he gave me an excellent tutorial for the alerting system. We will be shortly transferring over Sam’s emergency alerted responsibilities to myself and Nolan. That is something we are going to be tackling over the next couple of days, and hopefully when we have the next guide meeting it should be transferred over. Any twilio accounts in play should also be moved over and we should be good to go.  Brian: Do we have a scheduled time for testing it?  Nic: We have not scheduled a time, but internally we can discuss one that would work. I am happy to accommodate any time. Lets see if we can talk together and see what we can come up with. |
| Conclusion |  |
| Follow up |  |

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| **Subject** 4 | **Follow up: tasks from last meeting / upcoming tasks** |
| **Discussion** | Nic:  (Text from previous meeting begins)  (Text from previous meeting ends    **To**r:  (Text from previous meeting begins)   * Update supporting documentation with links to newly ratified document * Ratify Document 107 - grant document   (Text from previous meeting ends)   * Committee restructure/framework   Nolan**:**  (Text from previous meeting begins)  (Text from previous meeting ends)  Brian**:**  **(Text from previous meeting begins)**   * New Release Candidate * Reboot infrastructure maturation * 1.5 updates post ANO election * Continual grant process   **(Text from previous meeting ends)**   * Continue Audit of reboot * Review 1.5 updates post ANO election * Review Doc 107 * Speaking at BlockBuilders conference   Niels:  (Text from previous meeting begins)   * Mostly be working on preparing for coding workshop and hackathon preparation * Work on on-chain voting * Continue working on building out fct stakeholders   (Text from previous meeting ends)   * Mostly will be working on the hackathon as that is from thursday till sunday |
| **Conclusion** |  |
| **Follow up (until next meeting)** |  |
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| **Subject** 5 | **Open floor** |
| **Discussion** |  |
| **Conclusion** | N/A |
| **Follow up** |  |

Meeting adjourned at 20:27 UTC.